

# Invoice Automation

## Empower your Accounts Payable staff by accelerating the processing and payment of invoices.

Our solution allows companies to outsource and automate the entire invoice-handling process through:

- intelligent data capture
- purchase order matching
- approval work flow
- data upload to ERP and accounting systems

Dataline's solution gives accounts payable departments more time to focus on core activities, whilst improving the visibility of their payables liabilities.

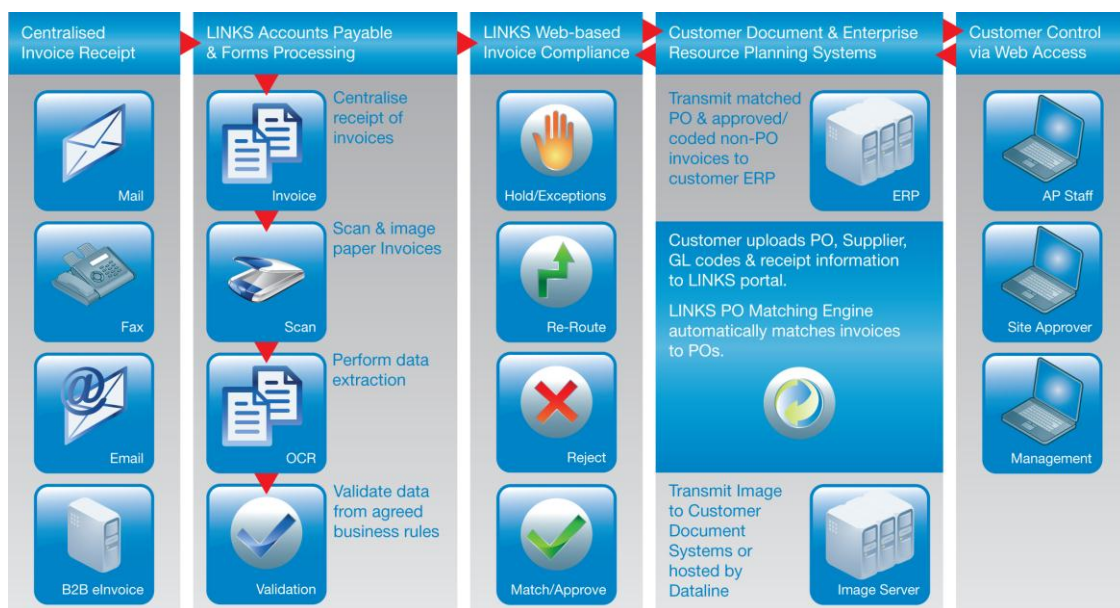
Our solution includes our web based Transaction Portal allowing users to manage the entire AP process from receiving the invoice to entering it into their ERP as an approved invoice file.

### Streamlining Accounts Payable

Our solutions free your time up to focus on core activities while improving the visibility of payable liabilities.

By combining paper and electronic based invoices, Dataline offers a complete outsourcing solution for your business. Whether your company processes invoices by mail, fax, email or electronic channels, we can capture the data, validate it to agreed business rules and then upload the information to your ERP and accounting systems.

For invoice matching or approval we can provide a flow engine for automation across the entire accounts payable processing cycle.



## FEATURES AND BENEFITS:

### **Cost Reduction**

- Eliminate manual data entry cost which typically in direct savings of up to 50%
- Staff focus on resolving exceptions, not approvals which are automated
- No paper handling, shuffling, collating, filing, storage or retrieval

### **Visibility of Liabilities**

- No longer do you have to wait until accounts payable invoices are paid to record and view your liabilities – You're able to access figures the day they arrive
- Timelier recording of liabilities leads to faster and more accurate identification of accruals and forecasting of your cash flow

### **Quality of Information**

- Automaton results in improved data quality with fewer errors, whilst reducing the risk of lost or misfiled documents and duplicate payments
- Compliance with retention and disposal policies and auditing requirements

### **Improve trading terms and relationships with suppliers**

- Supplier enquiries are reduced through better visibility, control and notification
- Shorten debt cycles to qualify for supplier discounts

### **Electronic Invoicing Transitioning**

- Less cost and less risk when transitioning from paper to electronic invoicing from suppliers
- Seamless integration with your ERP system

### **Benefits of Outsourcing**

- Predictable unit transaction costs that you can budget for
- No capital expenditure on hardware, software, maintenance or training
- Pay out of reduced existing operational expenses